

Bike Hiker Club Policy

As Approved by the Board of Directors

I. Club Rides

- A. **Safety**-Without exception, all ride participants are expected to cycle safely and obey traffic laws. Riders who do not adhere to this fundamental expectation are subject to disqualification from the ride.
- B. **Sweeping Club Rides**-Most of our club rides are swept by the ride leader. An explanation of "No Sweep" rides is in each Ride Schedule. Unless a ride is designated as "No Sweep" with the little icon (encircled broom with diagonal slash) or as noted below, ride leaders are expected to sweep the route regardless of the experience and/or fitness level of ride participants. Our "No Sweep" rides generally fall into the following three categories.
1. A & B rides noted with no-sweep icon. Although the ride leader may arrange regroup points, ride participants are expected to possess the cycling skills and fitness necessary for such rides.
 2. Destination rides noted with no-sweep icon. These are rides with a particular destination or activity that enable participants to complete the route at their leisure. Because of the variances in return times, it is not possible for the ride leader to sweep all participants back to the start location. Examples include rides to the 4th of July Criterium in Davis, Pear Festival, Salmon Festival, Run to Feed the Hungry, museums/historical points of interest, etc.
 3. Rides with multiple route options; the ride leader states in the ride description which option will be swept (usually the longest distance and/or most difficult). Riders who choose the other option(s) are expected to be self sufficient.
- C. **Sign-in Roster**-All ride participants are expected to sign-in/out on the roster. Exceptions are arranged with the ride leader.
- D. **Ride Starts**-All participants are expected to start the club ride following the pre-ride announcements. Exceptions are arranged with the ride leader.
- E. **Animal Miles**-In order to count animal miles, the member must ride to/from the club ride and complete the designated route or if offered, one of the route options.
- F. **Club Ride Mileage Credit**-The ride leader determines the number of route miles that may be received for mileage credit. Members must complete the designated route or if offered, one of the route options, to receive the mileage credit. Members may not receive additional mileage credit for altering the designated route. Exceptions only with ride leader consent.
- G. **Ride Schedule Black-Out Dates**-The following events have priority in the Ride Schedule: Party Pardee, The Rex Ride, Sierra Century (if held within the benefit ride parameters), Eppies, and Foxy's Fall Century. Club rides will not be scheduled that compete with the priority events.

- H. **Club Apparel on Benefit Rides**-Because mileage credit can be earned on benefit rides listed in the Ride Schedule, club members are strongly encouraged to represent the club by wearing club apparel (e.g., jersey, jacket).
- I. **Benefit Ride Criteria**-Benefits rides are cycling events sponsored by other cycling clubs, nonprofit groups, etc. Examples include Chico Wildflower, Bike Around the Buttes, Wine Country Century, Davis Double, Sierra Century, Foxy's Fall Century. Benefit rides that meet the following parameters may be considered for inclusion to the Ride Schedule:
1. Location-The benefit ride location to be about 100 miles from Sacramento (i.e., within a reasonable drive).
 2. Participation-The benefit ride participation may not be limited by lottery or similar determination.
 3. Registration-The registration fee must not require a separate donation to participate.
- J. **Cyber Rides**-Cannot be posted to the yahoo group if they conflict with a scheduled ride or event.

II. Club Tours

- A. All tours must be swept or a combination of sweep/SAG. Individuals who speak directly to the tour leader or SAG driver may be left behind with the understanding that if they do not arrive at the agreed-upon time, the SAG will look for them and they must accept a ride in.
- B. All participants must be a club member and sign a waiver in order to participate in a Bike Hiker tour. The standard waiver at the bottom of a ride sign-in sheet is acceptable. All tour participants must provide emergency contact information.
- C. Cyclists have the same rights and responsibilities as motor vehicles; therefore, all traffic laws must be obeyed, including those regarding driving (riding) under the influence of alcohol. Therefore, it is strongly recommended that alcohol consumption be limited to after the day's ride is complete.
- D. Tour leaders are expected to research their routes. To help defray the cost, after the tour is completed, leaders may submit mileage and expense receipts for one trip to map out the tour routes.
- E. Tour leaders are not responsible to provide rides for all abilities. Leaders should, however, accurately report the difficulty level when advertising a tour. Responsibility rests with the rider to be fit enough to complete each day of a tour.
- F. Camping tours: Leaders must provide snack food and beverages immediately upon arrival at the camp site; self-contained tours are exempt from this requirement.
- G. All fees are to be submitted to the club treasurer, including deposits. The tour fee, chosen by the Tour leader(s), will pay lodging fees for the Tour leader(s) for the duration of the tour. Compensation for support staff will be agreed upon by the Tour leader and the board on a case by case basis. Fees are nonrefundable.
 - 1. Fees collected shall not be used for the purchase of alcoholic beverages.
 - 2. Deposit cut-off dates are set by the Tour leader.
 - 3. If a tour leader underestimates the cost of a tour the club will cover the balance.
 - 4. If a tour leader over estimates the cost of a tour, the excess funds should be used at the discretion of all participants.
- H. Tour leader must submit a projected budget to the Tour Director before transacting tour related activities. Tour budgets will be reviewed by the club treasurer.
- I. Additional expenditures must be submitted to the Tour Director for initial approval if under \$100.00. If over \$100.00, a request for reimbursement must be submitted directly to the Board of Directors.
- J. Tour advances must be approved by the Board and accompanied with a budget.

III. Club Assets

- A. All club assets used for rides, events, and tours will be stored in the club's storage locker. Members must check out any assets from the Locker Coordinator(s).
- B. Assets must be returned to the storage locker within 30 days from the last day of use.
- C. Club assets may not be loaned out and or utilized for any purpose other than club functions.

IV. Party Pardee

- A. Party Pardee is a standing committee that will make all decisions regarding the event.

V. Member Expenses

- A. All expenses incurred by members must be submitted to the club treasurer for reimbursement within 30 days after the last day of the club event.
- B. Any expenses submitted after 30 days must be presented to the board for approval.

VI. Charitable Donations

- A. Charitable donations should be cycling related.
- B. Donations should be to local charities, not large national charities. The money should benefit the Sacramento region.

Revision History

Revision Date	Section/Sub Section	Board Approval	Membership Approval
August 26, 2010	Section VI, B Added		